



Ministry of Youth Affairs and Sports  
Government of India



## **SPORTS AUTHORITY OF INDIA**

**F. No. SAI/KI/HR/030/2019-20**

**Dated: 23.10.2019**

### **ADVERTISEMENT NO. SAI/KI/HR/030/2019-20**

Sports Authority of India (**SAI**), an autonomous organization under the Ministry of Youth Affairs & Sports (**MYAS**), invites applications for recruitment by selection on a Contractual Basis for the following positions to develop and execute tasks for different verticals/divisions under SAI:

<b>S. No.</b>	<b>Designation</b>	<b>Number of Positions</b>
1	Junior Consultant (Legal)	01
2	Young Professional (Legal)	04

The details of the minimum and desirable qualifications, minimum work experience, and other terms and conditions for the above-mentioned positions are annexed, and are also available on the official website of SAI (<http://sportsauthorityofindia.nic.in>).

For selection to the above-mentioned positions, walk-in interviews will be conducted at Sports Authority of India Head Office, Entry Gate No. 10, JLN Stadium Complex, Lodhi Road, New Delhi – 110003 on November 04, 2019 at 11:00 AM.

Eligible and interested candidates should be present at the Sports Authority of India Head Office on November 04, 2019 by 10:00 AM for the walk-in interview along with the prescribed application form (placed at **Annexure-A**), original documents, self-attested copies thereof, and 02 (two) passport size photographs.

**(Sports Authority of India)**



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## **A. Junior Consultant (Legal):**

### ❖ Eligibility Criteria:

- a) Minimum Educational Qualification: Bachelors of Law (LLB) from a recognized university in India.
- b) Age Limit: There is an upper age limit of 45 years to apply for Junior Consultant (Legal).
- c) Desirable Educational Qualification: Masters of Law (LLM) from a recognized university in relevant field of law, preferably from intellectual property, media, entertainment, sports, or technology law.
- d) Work Experience Criteria: Minimum of 05 (five) years of total work experience in relevant field of law after completion of minimum education qualification, or 03 (three) years of work experience in relevant field of law after completion of desirable educational qualification.

### ❖ Job Description:

- a) Drafting of Request for Proposals (RFPs), Expression of Interests (EOIs) for procurement of goods and services for various divisions of SAI, in accordance with General Financial Rules, Central Vigilance Commission Guidelines, and Manual of Procurement of Goods and Services.
- b) Drafting of Contracts, Agreements, Memorandum of Understanding (MOUs) and all such legal documents pertaining to different divisions of SAI.
- c) Legal Advisory with respect to all matters related to disparate divisions of SAI.

## **B. Young Professional (Legal):**

### ❖ Eligibility Criteria:

- a) Minimum Educational Qualification: Bachelors of Law (LLB) from a recognized university in India.
- b) Age Limit: There is an upper age limit of 35 years to apply for Young Professional (Legal).
- c) Desirable Educational Qualification: Masters of Law (LLM) from a recognized university in relevant field of law, preferably from intellectual property, media, entertainment, sports, or technology law.
- d) Work Experience Criteria: Minimum of 01 (one) year of total work experience in relevant field of law after completion of minimum education qualification.



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Applicants with desirable educational qualifications in relevant field of law may apply, if they do not fulfill the minimum work experience criteria.

❖ **Job Description:**

- Assisting the Junior Consultant (Legal) in drafting of Request for Proposals (RFPs), Expression of Interests (EOIs) for procurement of goods and services for various divisions of SAI, in accordance with General Financial Rules, Central Vigilance Commission Guidelines, and Manual of Procurement of Goods and Services.
- Assisting the Junior Consultant (Legal) in drafting of Contracts, Agreements, Memorandum of Understanding (MOUs) and all such legal documents pertaining to different divisions of SAI.
- Provide legal assistance to various matters concerning different divisions of SAI.

**General:**

- Good Knowledge of Computer: Windows and Microsoft Office applications especially MS Excel, MS Word.
- Confident, self-driven and a team player.
- Ability to read, write and speak in English and Hindi

**Terms and Conditions:**

**Remuneration:**

S. No.	Designation	Count	Monthly Remuneration
1	Junior Consultant (Legal)	01	Rs.75,000/- Rs. 1 Lakhs
1	Young Professional (Legal)	04	RS. 45,000/- Rs.60,000/-

Higher remuneration can be given to the suitable candidates

**Tenure:** The contractual engagement will be initially for a period of 02 (Two) years and extendable or coterminous with the scheme whichever is earlier. The salary can be revised after one year based on performance. The contract



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can be terminated by giving one-month notice period.

Tax Deduction at Source: The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.

Other Allowances: No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance/Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

Extension: Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.

Leave: Selected candidates will be entitled for 30 days leave in a calendar year on pro-rata basis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also, unveiled leave in a calendar year will lapse and will not be carried forward to the next calendar year.

**Confidentiality:**

- a) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- b) During the period of engagement with, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c) The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is averse to the interest of the Government.

**Other Conditions:**



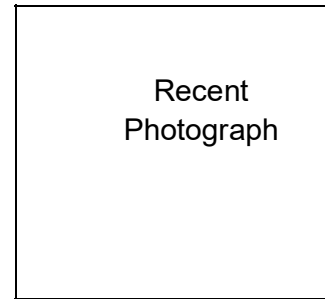
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- a) Candidates applied for more than one post will be interviewed only once.
- b) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- c) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- d) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.
- e) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.
- f) SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- g) The Director General (SAI) shall be the final authority in case of any dispute.
- h) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.
- i) Any litigation matters pertaining to employment at SAI shall be restricted to the jurisdiction of the Delhi courts.
- j) Organization reserves the right to terminate the contract, by giving one month notice to Candidates.
- k) Owing to the requirement in SAI, a list of panels may be drawn which will be valid for a period of one Year, SAI reserve the right to cancel the panel without assigning any reasons thereof.

**Perfoma for Application**

Post applied for: .....



- 1. Name: .....
- 2. Father's/Mother's Name: .....
- 3. Date of Birth: .....
- 4. Nationality: .....
- 5. Postal Address: .....
- 6. Contact Number: .....
- 7. E-mail address: .....
- 8. Educational Qualifications Matriculation onwards:

S. No.	Certificate/Degree	Subject	Institute/University	Year of Passing	Percentage/CGPA

8. Work Experience:

S. No.	Organization/Institute	Period From - To	Nature of Work	Remarks

Total Experience (in months).....

9. Sports Participation:

(A) International Level

S.No.	Event	Position

(B) National Level

S.No.	Event	Position

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection.

**Place:**

**Date:**

**(Signature of the Applicant)**